



Financial Assistance Award

DENALI COMMISSION

510 "L" Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Project Number

0065-DC-2002-118

Project Title

Conceptual Planning – Prince of Wales
Health Advisory Committee

Performance Period

August 1, 2002 September 30, 2004

Recipient Name & Address

City of Klawock
PO Box 469
Klawock, AK 99925

Authority

112 Stat 1854

CFDA Number

90.100

Denali Commission Finance
Officer Certification

CCE

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$100,000		\$100,000
			\$0
			\$0
			\$0
Total	\$100,000	\$0	\$100,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- ☒ Special Award Conditions and Attachments
☐ Line Item Budget
☒ OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- ☒ 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
☐ 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- ☒ OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
☐ OMB Circular A-122, Cost Principles for Nonprofit Organizations
(www.whitehouse.gov/OMB/circulars/a122/a122.html)
☐ OMB Circular A-21, Cost Principles for Educational Institutions
(www.whitehouse.gov/OMB/circulars/a021/a021.html)
☐ 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission

Typed Name and Title

Jeffrey B. Staser, Federal Co-Chair

Date

8/22/02

Signature of Authorized Official - City of Klawock

Typed Name and Title

Donna Williams, Mayor

Date

9/18/02

Financial Assistance Award Conditions
Between the Denali Commission and the City of Klawock
For Conceptual Planning - Prince Of Wales Health Advisory Committee
August 2002
Project No. 0065-DC-2002-I18

1. Scope of Work

This Award is administered by the City of Klawock (City) on behalf of the Prince of Wales Health Advisory Committee (POWHAC), of which the City is a member. The Commission has approved funding up to \$100,000 for a conceptual planning project with an emphasis on a community needs assessment to address primary care needs for the Prince of Wales Island that would identify gaps in services and needs for improved health services.

POWHAC through the City has been approved to proceed with conceptual planning in accordance to their July 15, 2002 Conceptual Planning Proposal. The City and POWHAC are to coordinate their conceptual planning efforts through Mr. Mark Millard with the State of Alaska – Division of Public Health, unless otherwise directed by the Commission's Project Officer.

The following award conditions must be satisfactorily addressed to Mr. Millard prior to release of any project funding.

- POWHAC shall take into account the existing and proposed 330 Health Center funding.
- The 4 month timeline was considered ambitious, however this is an observation of the Technical Assistance Subcommittee of the Commissions Health Steering Committee and the City and POWHAC do not have to act on this observation.
- The consultant selection process should be reviewed and approved by the proposed funds manager, the City of Klawock. For future Commission funded projects with POWHAC, more competition should be sought.
- There is some confusion over the \$12,000 in indirect fees. Is this part of the \$97,000 project cost or is it above the \$97,000 project cost?
- The subcommittee recognizes that significant conceptual planning efforts are required before the POWHAC can embark on business planning efforts. The subcommittee recommended that POWHAC consider using the template clinic business plan when they reach this stage in the project.

All Commission funding is intended for use for the scope of work identified in the Award document only.

2. Award Performance Period

The award performance period is August 1, 2002 through September 30, 2004. This is the period during which financial assistance award recipients can incur obligations or costs against this award.

3. Direct and Indirect Costs

The cost principles of OMB A-87 are applicable to this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. Budget and Program Revisions

The administrative circular 15 CFR 24 applies to this award. Please refer to the administrative circular for specific details on revisions to this award. The administrative circular requires that the City will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. Reporting

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is July through September 2002. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct the City to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by the City, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).

- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must include the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.
- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five “before” pictures showing the situation before the start of construction, 10 “during” (provided at project completion) showing work proceeding on the project, and 5 “after” to show the finished project. For minor repair and O&M projects, pictures should be provided before and after to the extent possible. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

6. Payments

Payments under this award will be made through the U.S. Department of Treasury’s Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission’s mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission’s Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 24. **No interest will be accrued on these funds.**

7. Award Close Out

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process out includes the submission of both a final narrative report and financial status report. The City must also request any remaining funds for expenditures under this award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). Project expenditures should be tracked during project construction in order to meet this requirement.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The Award recipient shall display a sign that includes the following:
 - i. The Denali Commission logo displayed on the upper right-hand quadrant;
 - ii. The phrase: "This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)";
 - iii. The logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of sign must be obtained from the Commission Project Manager.

8. Public Policy Laws and Assurances

Financial Assistance Award Recipients are required to comply with the public policy laws and assurances on forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. Project Officers & Contact Information

Denali Commission	Prince of Wales Health Advisory Committee
Joel Neimeyer 510 "L" Street, Suite 410 Anchorage, AK 99504 (phone) (907) 271-1459 (fax) (907) 271-1415 e-mail jneimeyer@denali.gov	Bill Spivey P.O. Box 725 Craig, AK 99921 (phone) (907) 826-3257 (fax) (907) 826-3259 Bill e-mail: iteach@aptalaska.net
	Cindy Gamble P.O. Box 725 Craig, AK 99921 (phone) (907) 755-4800 (fax) (907) 755-4800 e-mail: cindy.gamble@searhc.org
City of Klawock	
City of Klawock PO Box 469 Klawock, AK 9925 Phone – 907-755-2261 Fax 907-755-2403 Donna Williams, Mayor	

City of Klawock, Alaska
Resolution 02-07

A RESOLUTION OF THE CITY COUNCIL ACCEPTING THE FINANCIAL ASSISTANCE AWARD CONDITIONS BETWEEN THE DENALI COMMISSION AND THE CITY OF KLAWOCK FOR CONCEPTUAL PLANNING-PRINCE OF WALES HEALTH ADVISORY COMMISSION (PROJECT NO. 0065-DC-2002-118)

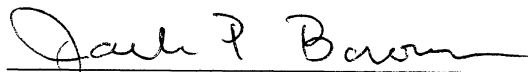
WHEREAS, the Prince of Wales Health Advisory Committee has applied for a Conceptual Planning Grant, and

WHEREAS, the grant application requires a municipality administer the grant funds, and

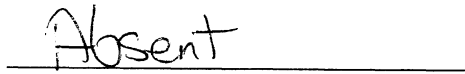
WHEREAS, the Denali Commission has awarded the Prince of Wales Committee a Conceptual Planning Grant in the amount of \$100,000.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Klawock that the grant funds be administered and the Financial Assistance Award Grant Conditions be accepted.

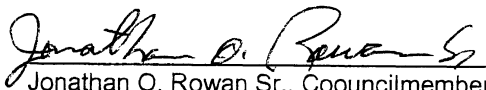
PASSED AND APPROVED this 17th day of September 2002.



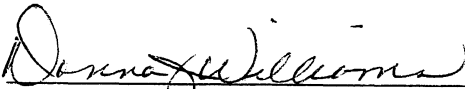
Jack P. Brown, Councilmember



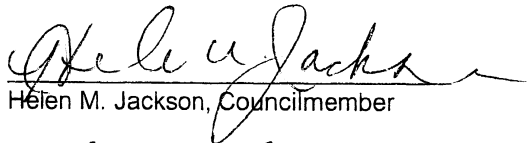
Henrietta J. Kato, Councilmember



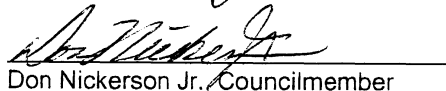
Jonathan O. Rowan Sr., Coouncilmember



Donna J. Williams, Mayor



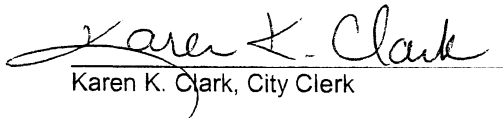
Helen M. Jackson, Councilmember



Don Nickerson Jr., Councilmember



Roy S. Williams, Councilmember



Karen K. Clark, City Clerk